



4144 Lindell Blvd. • Suite 300 • St. Louis, MO 63108
(314)535-6964 • Fax (314)535-6584

***** MEETING MINUTES *****

Minutes of the October 16, 2008, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.
Mary Calzaretta
William Edwin Dodson, M.D.
Stephen F. Doss
Robert Franken
Marguerite E. Grandelious
Ruby Jones
Caroline Korybut
Philip Minden
Nina R. North Murphy
Brooke Sehy
Jason Spaetti
Melvin A. Tann

Don Cuvo, Executive Director

The meeting was chaired by President Marguerite E. Grandelious.

Community Comments – Melvia Forniss and Charles Barnes, Father's Support Center, provided an update on their funded program. They introduced a program participant who had benefited from the counseling and employment services offered. He introduced his three children. He credited the program with helping him regain custody of his children, work two jobs and attend NA.

Nora Bolen, Rosati Center, said that their new transitional housing facility is now open. She introduced the MHB funded Assertive Community Treatment Team (ACT) and then explained in detail how an ACT helps chronically homeless mentally ill people.

Kevin Wells, Community Alternatives, thanked trustees for their support of the Incredible Years,

a service for parents of young children and Multisystemic Therapy for juvenile Court involved youth.

Debra Murray, Creating Change, Inc. said that their respite service for boys 13-17 was accepting referrals.

Meg Feely, Voices for Children, updated trustees on the improvements in the child and family she spoke about on her last visit. She repeated the invitation for trustees to attend a court session to see first hand how Voices and the Court work together.

Minutes – The Minutes of the September meeting were approved with the following amendment: Brooke Sehy said the minutes should reflect that she recused herself at the last meeting during the presentation by the Regional Health Commission.

Discussion and Approval of Proposal to Revise Grant Application Process (continued)-

Don Cuvo said that at the August meeting a process for making MHB's grant application process more user-friendly was proposed. At the September meeting, trustees approved a two-step application, four of the five goals included in the 2004 Children's Services Plan, the pre-application form and timeline.

At the October meeting, trustees were asked to approve forms and instructions for the Full Application process. Included in the trustees mailing for review were a Flow Chart describing the grant application process from beginning to end; Letter of Invitation to Apply; Co-Investor Application and Instructions containing general information and instructions on completing the Application; Application forms and Budget. Also, included were forms used by staff and Board to review and recommend applications.

Trustees began by reviewing, page by page, *General Information and Instructions*. The following modifications were agreed to by consensus:

General Information & Instructions:

- Add page numbers;
- MHB reserves the unconditional right, but not obligation, to:
- II. Target Market- add (population to be served);
- A. Scope and Urgency of Problems Facing Proposed Consumers- add (define problems to be addressed);
- E. Future Years – add an example of the one sentence statement requested

The following was approved by 7 yes, 5 no:

- E. Future Years- Applicants would address sustainability

The following was defeated by 2 yes, 9 no, 1 abstain:

- Applicants would be required to submit a current audit in order to apply.

The following motion was approved unanimously:

- All instructions and forms submitted are approved, adding the additional language the board approved in the *General Information and Instructions*, with the stipulation that the language flow through the remaining documents, i.e., the changes in the first document should be reflected in the remaining documents.

Motion and Roll Call Vote to Move to Closed Meeting – Leon Ashford moved that the meeting be closed pursuant to Section 610.021(1) and (3) RSMO. to discuss privileged communications with counsel and certain personnel matters. A roll call vote was taken with all trustees voting in the affirmative.