



4144 Lindell Blvd. § Suite 300 § St. Louis, MO 63108
(314)535-6964 § Fax (314)535-6584

*** * * MEETING MINUTES * * ***

Minutes of the November 17, 2011, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.
Kirby Burkholder
Mary Calzaretta
William Edwin Dodson, M.D.
Stephen F. Doss
Linda Grayson
Caroline Korybut
Philip Minden
Roy Wilson, M.D.

Don Cuvo, Executive Director

The meeting was chaired by President Philip Minden.

Community Comments — Jennifer Hoffman, Legal Services Manager, Voices for Children, spoke about the needs of children in foster care and how Voices for Children provides representation and coordination of services. She gave examples of how children in their care have improved.

Melanie Scheetz, Foster and Adoptive Children's Coalition, updated trustees on the activities of her organization.

Gerry Nester, Public Administrator and Spring Creek, Public Administrator Liaison, gave examples of how the Liaison has helped mentally ill persons in the Public Administrator's care adjust and achieve stability in community placements.

Announcements — Chair Phil Minden announced the appointment of Jama Dodson as new Executive Director. He introduced new trustee Kirby Burkholder. Kirby said he works for IFF, an organization which helps non-profit organizations. Phil announced, with regret, the resignation of trustee Ruby Jones who has served on the MHB board for 19 years.

Don Cuvo introduced new Project Director Margaret Hower, who has served in a similar capacity with the Children's Trust Fund and worked for the Idaho Governor's Office.

Minutes — The Minutes of the October meeting were approved as mailed.

Presentation of Audit — Jim Schmersahl, Schmersahl Treloar & Co., reviewed required disclosures and the Financial Statements for the year ending June 30, 2011. MHB was issued an unqualified (clean) audit without accompanying recommendations or management letter. They also issued a Report on Internal Control of Financial Reporting and a Schedule of Expenditures of Federal Awards in compliance with OMB Circular A-133, stating that MHB's financial statements are fairly stated. Trustees accepted the audit.

Quarterly Financial Report — Carl Toler, CPA reviewed the Financial Statement for the period ending September 30, 2011. He said that income and expenses were as expected for MHB's 1st quarter. He also went over the balance sheet. The Quarterly Report was approved.

Resolution to Approve Investment with Shalom House for Permanent Supportive Housing — Don reviewed for Trustees that MHB had committed to improving access to housing for the seriously mentally ill and had set aside funds for this purpose. Prior to the end of the year, 23 new units will be occupied. Shalom House has requested a one-time \$100,000 grant which will allow it to leverage a \$1,090,496 federal grant for 30 units of scattered site permanent supportive housing. Tammy Laws, Executive Director of Shalom House, answered questions. Trustees approved the Resolution to award the grant.

Resolution to Add Funds to Contract with Preferred Family Healthcare for Supportive Housing — Don said that MHB has an existing contract with PFH for a property acquired through the St. Louis Equity Fund and undergoing rehabilitation with a MHB supportive housing grant. PFH is requesting additional funds for improvements which were not initially considered, but now found necessary. Matt Strate with PFH said that the complete replacement of the back deck has become a safety issue and that significant rot was found under and around window openings, necessitating their replacement rather than repair. Trustees approved an amendment adding \$32,180 to the contract.

Resolution to Add Community Development as a MHB Function and to Establish a Supportive Housing Fund — Don said that MHB engages in certain practices and techniques commonly associated with community development to build coalitions, foster collaboration, garner resources, bring about sought policy and regulatory changes and mobilize consumers to improve their circumstances. He suggests that MHB formalize its activities which are geared toward the improvement of service delivery systems as opposed to giving grants to individual agencies to benefit specific clients. He referenced a Resolution establishing a Supportive Housing Fund with a \$1,000,000 deposit from MHB's reserved funds and subsequent annual deposits of equal amounts, as needed, for 3 additional years. Trustees approved the Resolution establishing the Supportive Housing Fund.