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*** * * MEETING MINUTES * * ***

Minutes of the January 19, 2012, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.
Kirby Burkholder
Mary Calzaretta
William Edwin Dodson, M.D.
Stephen F. Doss
Robert Franken
Marguerite E. Grandelious
Nina R. North Murphy
Linda Grayson
Caroline Korybut
Philip Minden
Roy Wilson, M.D.

Don Cuvo, Executive Director
Jama Dodson, Executive Director Designee

The meeting was chaired by Philip Minden.

Community Comments—Jim Merlo, Attorney with Voices for Children’s, thanked MHB for its support and spoke about the work that his agency does for children in foster care, citing some specific cases of children who had benefited from the services of Voices.

Announcements—Chair, Philip Minden recognized Don Cuvo—for his contributions to MHB. This is the last meeting at which Don is serving as Executive Director. Philip, on behalf of the entire Board, thanked Don for his many years of dedicated service to the community and the Mental Health Board and wished him well in retirement.

Minutes—The minutes of the November 2011, board meeting were unanimously approved as mailed with one abstention (Robert Franken) who was not present at the meeting.

Resolution Investing with Grace Hill for Supportive Housing—Jama Dodson provided background information reporting that the Executive Committee met with representatives of Grace Hill on January 12, to review a proposal for \$125,000 to rehab two larger family housing units designated for occupancy by families with adults who have been diagnosed with a serious mental health disorder, and currently owned by Grace Hill. Services will be provided by Gateway 180, who will provide case management to the clients and Places for People who will determine eligibility and provide ongoing mental health services. The Executive Committee was in favor of making the grant. During the discussion, it was asked if the same parameters around accountability would be in force with this project as are currently expected of MHB’s other housing projects. Bill Kuehling responded that the requirements would be comparable but because this is a collaborative with other agencies providing the support services, some additional conditions might have to be added to ensure that services would continue to be available to the client families. The resolution was approved unanimously with one abstention (Kirby Burkholder).

Resolution Providing New Executive Director with Signing Authority—Attorney, Bill Kuehling reported that it was necessary for the board to approve the transfer of signing authority from Don Cuvo to new Executive Director, Jama Dodson. He noted that this resolution gives Jama the same (but no greater) authority as was always granted to the Executive Director of MHB. The resolution was approved unanimously.

Resolution Providing Referendum on Participating in Social Security— Bill Kuehling reported that MHB as a governmental entity needs to have a “218 Agreement” in order for the employees to participate in Social Security. MHB (and it seems many others) had been unaware of this regulation, but has recently been contacted to verify compliance. A resolution by the Board is necessary to begin the process of complying with Section 105.353 RSMo.

The resolution authorizes a notice period of 90 days be provided prior to the conduct of a majority vote referendum of employees. Further, it provides that after the notice period each employee shall be furnished with a ballot to participate in a majority referendum to permit/not permit inclusion in the Missouri Social Security Agreement (218 Agreement) allowing Social Security coverage. The resolution passed unanimously.

Appointment of Nominating Committee—Chair, Philip Minden announced that in January a Nominating Committee is appointed by the Board Chair to nominate the slate of Officers for the coming year who are elected in March and seated in April. Philip announced that he had appointed Leon Ashford, Marguerite Grandelious and Caroline Korybut to serve on this year’s Nominating Committee. All three have agreed to serve. The appointments to the Nominating Committee members were ratified unanimously.

Resolution Consenting to Merger of Epworth and Family Support Network—Jama prefaced her background comments by reminding the board that her immediate past position was as Director of the Family Support Network, Don Cuvo was the staff person that dealt with this request and prepared the resolution.

MHB was notified of the merger of two funded agencies Family Support Network and Epworth Children and Family Services. Our contracts with agencies require MHB to determine if any

changes in organizational identity or ownership will negatively impact the ability of the organization to provide their contracted MHB services. In reviewing the merger agreement, it was determined that this change will not have a negative impact since FSN will remain a discreet program within Epworth and its mission and program services will remain unchanged from what was originally contracted with MHB.

Ed Dodson asked to make a statement about the issue. He recounted the history of Family Support Network which was established 35 years ago and its exemplary work over the years in the prevention of child abuse and neglect. He expressed regret that Family Support Network was no longer a free-standing agency and the hope that the change in ownership would allow continuance of the prevention mission. After some follow up questions, the Board voted unanimously with one abstention (Ed Dodson) to approve the merger.

Resolution Inviting Certain Organizations to Submit Full Applications—Before providing background, Jama Dodson distributed Conflict of Interest forms to the Board. She instructed them to review the list of agencies who had submitted Concept Papers to identify if a conflict with any of the organizations existed. If a conflict was identified they were asked to write the name of the agency(s) in the space(s) provided; if there was no conflict, they were instructed to write the word *none* and return them to Jama who collected and reviewed them.

Ninety-five (95) concept papers from 65 organizations with estimated requests totaling \$12,977,247 were received and reviewed. Of the 95 concept papers, sixty seven were recommended and 28 were not. 19 agencies submitted more than one project concept.

The review process underwent 3 levels: 2 project directors reviewed each proposal separately, then met together to arrive at a consensus. The project directors then met with Don and Jama who approved the final recommendations. The recommendations are the result of many hours of analysis and deliberation by at least four members of the MHB staff.

One board member (Kirby Burkholder) identified conflicts with eight agencies. It was decided that there should be two resolutions. The first would be to approve all recommended invitations—excluding the eight identified by Kirby. That vote was taken and the resolution passed unanimously. The second resolution was to approve all invitations related to the agencies in which conflicts had been identified. Kirby Burkholder recused himself and left the room. The board then voted unanimously to approve those eight remaining project invitations.

Before the meeting adjourned, Jan announced that all applicants will receive a letter notifying them of tonight's decisions. Full proposals are due the first Thursday in March and the board will receive the schedule of activities as soon as it is completed so they can begin to sign up and put dates into their calendars.

The meeting adjourned at 6:50pm.