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* * * **MEETING MINUTES** * * *

Minutes of the August 15, 2013, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.

Kirby Burkholder

Mary Calzaretta

Stephen F. Doss

Marguerite Grandelious

Linda Grayson

Carolyn Jackson

Philip Minden

Nina R. North Murphy

Others Attending:

William J. Kuehling, Polsinelli

Carl Toler, Anders CPA's + Advisors

Jama Dodson, Executive Director

The meeting was chaired by President Kirby Burkholder.

Call to Order – The meeting was called to order at approximately 5:30 pm.

Community Comments – No one signed up to speak, consequently, there were no comments from anyone from the public attending the meeting.

Minutes – The Minutes of the June 2013, Board Meeting were approved as mailed.

Board Education – Study Findings of CCSF-Funded Programming – MSW practicum student, Daniel Emmanuel, presented findings from his project that located the areas CCSF-funded projects providing services in Impact Area 1: “Parents are providing safe and nurturing environments for their children” as well as identified factors that might inform investment strategy. The presentation sparked several follow up questions and a discussion. After his presentation, the board thanked David for his diligence in providing this information.

Resolution to Approve a Change to the FY 14-15 Investments from the Community Children’s Services Fund – The board took a vote to increase the dollar amount of two CCSF grants for a combined total of \$16,524 over what was originally approved for the projects. The change will also increase total approved CCSF FY14 grants by that same amount. The resolution was made by Leon Ashford, seconded by Marguerite Grandelious and passed unanimously.

Resolution to Approve Changes to Personnel/HR System Recommended by the Personnel Committee – The MHB Personnel Committee recommended the board approve an updated organizational chart, changes to two job descriptions (Logistics Manager, Administrative Manager), and two personnel policy revisions (Introductory Period and Sick Leave). A motion was made by Leon Ashford, seconded by Carolyn Jackson and passed unanimously.

Staff Report – Executive Director Jama Dodson reviewed major activities and accomplishments since the last meeting of the Trustees. A written report was distributed to the Trustees.

Roll Call Vote to Close the Meeting – Chair Kirby Burkholder called for a roll call vote to close the meeting pursuant to proceedings involving the hiring, firing, disciplining or promotion of particular employees where personal information about the employee is discussed or recorded as provided by Section 621.021(3) RS Mo. The roll was called and all present voted to close the meeting. The Chair thanked everyone for their interest and explained to the community members in attendance that the open portion of the meeting was concluding and that the remainder of the meeting would continue with only Trustees, the Executive Director and Board Counsel in attendance.

Next MHB Meeting - September 19, 2013 at 5:45 PM