



Saint Louis Mental Health Board

INVESTING IN PROGRAMS THAT WORK

333 South 18th Street • Suite 200 • St. Louis, MO 63103
(314) 535-6964 • Fax (314) 535-6584

*** MEETING MINUTES ***

Minutes of the January 21, 2016, Board Meeting

Attendance:

*Mary Calzaretta
Stephen Doss
Linda Grayson
Carolyn Jackson
Caroline Korybut
David Laslo
Phil Minden
Nina North Murphy
Carla Rose
Dr. Roy Wilson*

Others Attending:

*William Kuehling, Thompson Coburn
Carl Toler, Anders CPA's + Advisors*

Jama Dodson, Executive Director

Call to Order – The Meeting of the Saint Louis Mental Health Board of Trustees was called to order at 5:50 p.m. by Chair Nina North Murphy.

Community Comments – David Kessel, Chief Operating Officer at Employment Connections addressed the Trustees and thanked them for nine plus years of funding **Back to Work, Back to Health** and the relatively new program **To Health, To Work**. He noted that the partnership between MHB and Saint Louis University has supported these programs in helping over 1,000 city residents to find and maintain employment. Mr. Kessel then introduced Harold Fields, a Veteran of Desert Storm and a longtime volunteer and participant in the Employment Connections program. Mr. Fields thanked the Trustees and testified that the program really works. Professor Chammie Austin from Saint Louis University concluded, citing the experience of graduate students who participated over the years with Employment Connection and how the experience allowed them to gain greater clinical insight, greater empathy, and a deeper understanding of what it means to be a part of an interdisciplinary team.

Approval of November 2015 Board Minutes – The motion was made by Linda Grayson and seconded by Steve Doss to approve the November 19, 2015 Minutes of the last Trustees meeting as distributed. The motion passed unanimously.

Appointment of Officers Nominating Committee – Chair Nina North Murphy announced that she had appointed Phil Minden, Marguerite Grandelious, and David Laslo to serve on the Officers Nominating Committee to nominate the 2016 Officer slate to be presented in April for Board approval.

FY16 Quarter Two Financial Report – Carl Toler, CPA with Anders CPA's + Advisors presented the FY16 2nd quarter financial report which has migrated to a new format. The Compilation Financial Statement reflects a change in service as a result of the new, expanded contractual scope of work following Alice Draper's retirement, as well as accounting regulatory changes. This more formal report will be available regularly. After discussing the report, a motion was made by Dr. Wilson and seconded by Caroline Korybut to approve the financial report. The motion passed unanimously.

Resolution to Approve Revised MHB Employee Handbook – Personnel Committee Chair Mary Calzaretta provided background on the need and process used to revise the MHB Employee Handbook. She reviewed some of the key changes. After discussion, a motion to approve the MHB Employee Handbook as revised was made by Carla Rose and seconded by Linda Grayson. The motion passed unanimously.

Resolution to Approve Community Mental Health Fund (CMHF) Projects Invited to Submit Full Applications – The MHB staff presented their recommendations of Community Mental Health Fund (CMHF) projects to be invited to submit full applications for the CMHF FY 17-19 funding cycle for Trustee approval. A motion to approve the resolution was made by Phil Minden and seconded by Caroline Korybut. Discussion followed in which two Concept Papers that had not been recommended were discussed and a friendly amendment was made adding the two additional projects to the invited list. The amended motion passed unanimously.

Notice of Disclosure for Conflict of Interest – Jama reminded Trustees of their responsibility to document any conflicts of interest regarding organizations with which they were affiliated and for which MHB grants were (or might) be made. Conflict of Interest disclosure forms were distributed and Trustees were asked to complete and return before the meeting ended. All Trustees signed and returned their documents. No conflicts were disclosed.

Staff Report – Jama Dodson presented the Executive Director's report for the period November 20, 2015 – January 21, 2016. A written report was distributed as usual. Among other items, the report included the following highlights:

- Administrative Manager, Alice Draper, retired December 31, 2015 after almost 22 years of service with MHB. Her retirement party is scheduled for Friday, January 29 at 4:00pm at SqWires front room.
- As of January 1, 2016 new services were added to the contract with Anders to include bookkeeping and accounts payable/receivable services previously performed by Alice. By July 1, 2016 a new accounting arrangement will be in place following a request for bid process.
- Staff have been devoting a significant amount of time to reading, reviewing, and rating each Concept Paper as well as Letters of Intent in preparation for the resolution of the Board for the list of recommended projects to be invited to submit full proposals for the CMHF FY17-19 grant cycle.
- SYSTEM OF CARE (SOC)-COOPERATIVE AGREEMENT is just completing its first three months. Currently the work is focused on getting organized to begin its four year implementation process. Clarifying measures for goals as well as governance are the key activities right now.
- NCADA is airing a 30 second spot during the Superbowl about prescription drug and heroine abuse. Last year they did the same kind of ad and were overwhelmed with the response. The Monday after it airs, Mayor Slay and County Executives Stenger and Ehlmann of St. Louis and St. Charles counties respectively, will be hosting a press conference to announce a series of Town Hall meetings throughout the region. MHB is working in partnership with the other Children's Services Funds to organize the Town Hall meeting in the City. A strong response is anticipated, based on last year as well as the growing concern about the issue of heroin/opioid addiction. The meetings are tentatively scheduled as follows:

2/23/16 – St. Louis County – Highland Center at St. Anthony's Hospital

2/25/16 – City of St. Louis – United Way of Greater St. Louis

3/1/16 – St. Louis County – Parkway or Rockwood School district

3/3/16 – St. Charles County – Fort Zumwalt High School

Adjourn – There being no further business, Carla Rose made a motion to adjourn. The motion was seconded by Linda Grayson. The motion passed and the meeting of the Saint Louis Mental Health Board of Trustees adjourned at 6:42 p.m. The next meeting of the Trustees will be held on **February 18, 2016**.