



## Youth Mini Grant Community Service Projects Information Sheet for 2012 Funding Cycle

### ● **History of the Youth Mini Grant Community Service Project**

The mini grants for youth community service projects are made possible through the Children’s Services Fund. This fund was established in 2005 as a result of St. Louis voters’ passage of Proposition K. Monies are generated annually from a small property tax levy to support youth programs that address the overall health and well-being of children and youth.

### ● **Goals of the Youth Mini Grant Community Service Project**

The two main goals of the mini grant project are to engage youth in service projects that will benefit their peers or their communities. Youth must be actively involved in both the planning and implementation of the projects as part developing their leadership skills.

### ● **Award Amount to Grantees**

Your group can receive up to a maximum of \$500 for your community service project if your application is approved. If you have two age groupings (children and teens) within your organization, you can submit two separate applications and receive up to \$500 for each project. If both age groups are doing different aspects of the same project, you may complete one application that describes a combined project.

### ● **Application Process for the Youth Mini Grant Community Service Project**

Applicants must successfully complete a mini grant application and an agency profile form. Faith-based programs must sign our non-religious policy as part of their application.

### ● **Application Timeline for the Youth Mini Grant Community Service Project**

September-December, 2011	Planning for project by youth organizations
January 31, 2012	Deadline for mini grant proposals
February 15, 2012	Announcement of mini grant recipients
March 1-July 31 2012	Implementation of community service projects
To be determined	Mini grant Youth Showcase; final report for 2012mini grant projects are due and 2013 mini grant applications available



## Youth Service and Impact Mini-Grant Application

### GENERAL INFORMATION

Program Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Numbers \_\_\_\_\_

Email Address \_\_\_\_\_

Project Name \_\_\_\_\_

Adult Contact/Lead Person \_\_\_\_\_

Signature of Above \_\_\_\_\_

Youth Project Manager(s) \_\_\_\_\_

Signature(s) of Above \_\_\_\_\_

Total Budget of Project \_\_\_\_\_ Amount Requested from STLMHB \_\_\_\_\_

### CHECKLIST

- My youth agency operates within the City of St. Louis boundaries and serves City youth.
- My group has a 501c3 tax status or is a faith-based youth group.
- Our youth were responsible for the project idea and planning.
- A youth member of the our group has signed the application as Youth Project Manager.
- An adult mentor has signed the application as Adult Contact/Lead Person.
- Our project budget has been included with our application.
- We know that participation in the Youth Showcase is mandatory if we receive a grant award.
- We have signed the Non-Religious Policy and returned it.

**Please send completed proposal by January 31, 2012 to the St. Louis Mental Health Board,**



4144 Lindell Blvd. Suite 300, St. Louis, MO 63108

## Youth Service and Impact Mini Grant Proposal

### Application Timeline for the Youth Mini Grant Community Service Project

September-December, 2011	Planning for project by youth organizations
January 31, 2012	Deadline for mini grant proposals
February 15, 2012	Announcement of mini grant recipients
March 1-July 31 2012	Implementation of community service projects
To be determined	Mini grant Youth Showcase; final report for 2012 mini grant projects are due and 2013 mini grant applications available.

**Instructions:** Describe your project by completing the sections below. Your group can receive up to a maximum of \$500. If you have two different age groups (children and teens) that are applying for separate projects, each must submit a separate application for their project and separate final reports. If both age groups are doing different aspects of the same project, you may complete one application and submit a combined final report.

1. Community Background – location, demographics, history, etc. of targeted neighborhood
2. Community Need - need or issue the project will address, cite statistics relevant to the project, etc.
3. Proposed Youth Project – Give a description of the project, discuss the role of the youth and any community partners
4. Project Timeline – Give timeline from planning through implementation to end of project
5. Intended Project Outcomes – Explain the proposed impact on the need/issue



## Youth Service and Impact Mini-Grant Proposed Budget

Name of Youth Group \_\_\_\_\_

Name of Project \_\_\_\_\_

Total Amount Requested \$ \_\_\_\_\_

Items Purchase	Quantity	Estimate Cost	Total
<i>Example: Paint</i>	2 gallons	\$10.00	\$20.00
			Total= \$

**Note: Any unused funds must be returned to the Children's Services Fund**