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***** MEETING MINUTES *****

Minutes of the September 20, 2007, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.
Stephen F. Doss
Robert Franken
Ruby Jones
Caroline Korybut
Alva L. Smith
Jason Spaetti
Melvin A. Tann

Executive Director, Don Cuvo

The meeting was chaired by Vice-Chairman, Melvin A. Tann.

Community Comments - Sheila Bader and Christine Sinks, Voices for Children, provided case stories about how their funded services assisted parents and children in the court appointed special advocates program.

Azi Hakim, Queen of Peace Center, announced that they had been awarded a major grant from the federal Substance Abuse Mental Health Services Administration (SAMHSA). He credited their involvement with MHB's federal grants and thanked MHB for its support of their application.

Jeannie Citerman-Kraeger, Life Skills, and a young person who participates in their program shared how computer equipment, purchased with a MHB Capital Improvement-Equipment Purchase Grant, helped improve outcomes.

Presentations by Youth - Don said that, based on the success of last year's Mini-Grant Program for Faith Based Youth Groups, similar invitations have been sent to community based organizations with active youth groups.

Jamala Rogers, who worked as a consultant on this project, introduced young people from

organizations which received \$500 Mini Grants. In order to receive the grant, youth were to plan, implement and evaluate a community service project of their choosing.

Minutes - The Minutes of the August Meeting were approved as mailed.

Monthly Grants Report - Don Cuvo reported that Deputy Director Meg Monti had an accident and was on sick leave. He said that after last month's presentation of the Interim Report on funded agencies' satisfaction with their first year, all, non respondents to the survey were again contacted and we now have 100% participation. As suggested at the last meeting, we will begin a second survey of all agencies that applied, but, were not funded. Don asked for volunteers to assist in the construction of the survey. Robert Franken, Alva Smith, Caroline Korybut and Steve Doss volunteered. Don said that work on these issues will necessarily be delayed until Meg returns from sick leave.

Discussion of Agreement with SLPS - Don said that MHB had received a letter from Superintendent Diana Bourisaw, indicating that they would only be able to fund \$100,000 of their \$400,000 match for ten after school programs in SLPS. In this case, the number of programs would have to be reduced, unless MHB increase it's financial commitment from \$400,000 to \$700,000. Trustees agreed to increase MHB's commitment to \$700,000 to avoid reducing services.

Resolution to Amend Audit Policies - Don said that beginning in 2008 the cost of an audit is expected to rise by an average of 20%, due to new standards requiring a higher level of review by auditors. This additional expense will be a hardship to a small number of organizations with MHB as its primary source of funding. Dennis Purkis, accountant with Anders, Minkler and Diehl, reviewed proposed policy changes which would permit MHB to substitute Agreed upon Procedures for a full audit, in certain limited cases. Dennis said that requests would be evaluated on a case by case basis and that MHB would determine exactly what financial records would be reviewed. Board Counsel Bill Kuehling said that he has observed Agreed upon Procedures being used in city taxing districts. There was very little support for the Resolution. The motion to approve the resolution failed with Caroline Korybut voting in favor.

Resolution to Approve Issuance of RFP for Strategic Planning - Don said that agency-wide strategic planning is overdue. While MHB has undergone considerable planning in the intervening years, it was for specific purposes, such as the conversion to Outcome-based Funding and the implementation plan for the Children Fund. Trustees reviewed a draft Request for Strategic Planning, as well as a limited distribution list of individuals/firms to send the RFP. Those on the list were all personally recommended by trustees and agency directors who had recent strategic planning experiences. Trustees approved the Request for Proposals and the use of the limited distribution list. The Vice-Chair asked for volunteers to serve on the committee to review strategic planning proposals. Alva Smith, Ruby Jones and Jason Spaetti were appointed.