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**\*\*\* MEETING MINUTES \*\*\***

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*Minutes of the August 16, 2007, Board Meeting*

*Attendance:*

*Leon E. Ashford, Ph.D.*  
*Mary Calzaretta*  
*William Edwin Dodson, M.D.*  
*Stephen F. Doss*  
*Robert Franken*  
*Marguerite E. Grandelious*  
*Ruby Jones*  
*Caroline Korybut*  
*Nina R. North Murphy*  
*Alva L. Smith*

*Don Cuvo, Executive Director*

*The meeting was chaired by Secretary Stephen F. Doss.*

A Public Hearing was conducted, prior to the Regular Board Meeting, to hear comments on the Resolutions setting the tax rates for the Community Mental Health Fund and the Community Children's Services Fund. Secretary/Treasurer and Acting Chairman Steve Doss requested that speakers come forward. Since there were no speakers, the Public Hearing was closed.

**Community Comments** - Alicia Fuyoque, Places for People, introduced herself and spoke about the progress of their funded program. Julia Ostropolsky, Bi-Lingual International, spoke about the benefits of CANA and hoped MHB would continue to fund it after external funds run out. She will be speaking at a national conference.

**Minutes** - The Minutes of the June meeting were approved as mailed.

**Monthly Grants Report** - Deputy Director Meg Monti provided an interim report of a survey of

contracted agencies. The purpose of the survey was to ascertain their first-year experiences with the Outcome Framework and their degree of satisfaction with technical assistance and other supports provided by staff. There was a 71% response rate, which was okay considering the short window given to meet the board meeting deadline, but, unsatisfactory considering funding agencies responsibilities to cooperate with MHB on matters such as this survey. The survey probed responses to availability of and use of technical assistance before and after funding, preparation for and utility of Targetrak-the internet-based monthly reporting system, the usefulness of the Outcome Framework to their agency and what MHB can do to improve Investor relations. Overall responses were positive. Additional time will be give to non respondent organizations with the goal of 100% participation. There was discussion of conducting another survey of all organizations that responded to the Call for Co-Investors, but, were not funded.

**Special Election for Election of Chairman** - Ruby Jones reported that a Nominating Committee composed of Phil Minden, Alva Smith and herself conferred to select an individual to be nominated to fill the vacant Chairman position. The Committee nominated Marguerite Grandelious. Ruby asked if there were other nominations from the Floor. Hearing none, Steve asked Ruby to propose the nomination. Marguerite's nomination was approved unanimously.

**Resolution to Approve Tax Rates** - Board Counsel Bill Kuehling said that each year at this time, tax districts are required to set the tax rate for their political subdivision. Tax rates can not exceed the rate approved by voters, but can be lowered depending on the organization's budget and the tax valuation. This is the third year that the rate for the Community Mental Health Fund had to be set below the maximum allowed due to increased property valuation. Trustees approved the Resolutions setting the rates for the Community Children's Services Fund and Community Mental Health Fund.

**Resolution Establishing a Procedure for Disclosing Conflict of Interest** - Bill Kuehling said that, as public officials, trustees are bound by certain provisions of the Missouri Ethics Commission governing the disclosure of conflict of interest. Every two years political subdivisions are given the option of ratifying a procedure for disclosing a financial conflict of interest with the entity. This is over and above the Conflict of Interest Statement which trustees sign prior to approving grants. Trustees approved the biennial conflict of interest resolution.

**Resolution to Approve Amendments to CANA Contracts** - Don said that, as the end of the federal fiscal year approaches, a redistribution of funds is needed from contracted agencies which will have unspent funds at year end to those in need of more funds. Trustees approved contract increases of \$8,000 each for St. Louis University Department of Psychiatry and Center for Survivors of Torture and War Trauma, and \$5,000 for Interfaith Legal Services for Immigrants.