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*** * * MEETING MINUTES * * ***

Minutes of the January 19, 2006, Board Meeting

Attendance:

*Leon E. Ashford, Ph.D.
Mary Calzaretta
Chrissie A. Barfield Campbell
Clement Cann, Jr.
Stephen F. Doss
Marguerite E. Grandelious
Ruby Jones
Caroline Korybut
Brooke Sehy
Alva L. Smith
Melvin A. Tann*

The meeting was chaired by President Mary Calzaretta.

Community Comments - Maggie Hourd Bryant and Melvia Forniss, OIC of the Midwest, Mother's Way Career Counseling, introduced trustees to the services of their organizations. They distributed annual reports.

John Murphy, Employment Connection, updated trustees on issues facing children of incarcerated parents.

Marva Redd, Hopewell Center, thanked trustees for the continuing support of the Cooccurring Disorders Program. She told trustees about the Procovery approach to recovery.

Jennifer Jordon, Paraquad, Inc., talked about their program for youth with disabilities. She distributed a handout on Disability Etiquette.

Rob Thurman, Places for People, shared a copy of a Post Dispatch article about the agency helping homeless mentally ill find and maintain housing.

Announcements - President Mary Calzaretta acknowledged the birth of trustee Caroline Korybut's first child by presenting her with a plant. Don Cuvo introduced three new staff members. Meg Renner was appointed Deputy Director. Prior to her employment, she was a consultant for The Rensselaerville Institute. Marne'e Morgan was hired as Project Director (grants manager). Previously, Marne'e worked for the Human Development Corporation. Jan Ashbrook, also a Project Director, came to MHB from the United Way.

Minutes - The Minutes of the December meeting were approved as mailed.

Monthly Grants Report - Deputy Director Meg Renner reviewed the Grants Report. She noted that there were no exceptions and all grants are on track. Meg pointed out that the TCE/HIV grant appears to be behind in expenditures and billing. However, the contractor only started in October. Meg said that future reports will have a brief summary of project results. The trustees accepted the Monthly Grants Report.

Audit Presentation - Jeffrey Randle, CPA reviewed copies of the FY '05 audit. Mr. Randle said that he was able to provide an unqualified opinion "clean audit" on both MHB's financial statements and stated that there were no reportable conditions on compliance with federal laws, rules and regulation related to federal grants (OMB Circular A-133). Trustees accepted the audit. Don Cuvo said that copies of the audit will be mailed as soon as bound copies are available.

Budget Revision - Carl Toler, MHB's Financial Services Manager with AMD, said that it is customary to revise the budget in January after certain revenue sources, estimated in the Spring when the budget was approved, are now more accurately known. This year the necessary revisions are minimal. Trustees reviewed copies of the Original Approved Operating Budget and the Amended Operating Budget. Trustees approved the budget revisions.

Resolution to Appropriate Funds for Children's Services - Don Cuvo said that MHB was at the final phase of the planning process leading to the distribution of the Community Children's Services Fund. Trustees approved a Resolution appropriating funds for the six Priority Investment Outcomes approved at the December meeting. Applications for services to work toward attaining these Priority Outcomes will be accepted in a Call for Co-Investors (RFP) process, which will go on line the following day. They also approved funding for services at the Juvenile and Family Court and for co-funding partnerships.

Extension on Term of Office Lease - Trustees approved a 3-year extension on the office lease. The new lease includes an additional 385 square feet with an overall square footage cost of \$11.85.

Update on St. Louis Empowerment Center - Don Cuvo reviewed the circumstances which led to the Empowerment Center needing to acquire new space. They have received substantial opposition from elected officials and community groups to their relocation. Due to the fact that they have no space at this time, they are not operating the funded program. They have been asked to prepare a Plan of Corrective Action for consideration at the next board meeting.