

City of St. Louis
Mental Health Board
of Trustees

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*** * * MEETING MINUTES * * ***

Minutes of the October 21, 2004, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.
Mary Calzaretta
Chrissie Barfield Campbell
Clement Cann
Neil Duncan
Mary Haberberger
Ruby Jones
William L. Kincaid, M.D.
Melvin A. Tann

The meeting was chaired by President Dr. Kincaid.

1. **Community Comments** - Regina Trotter, Hopewell Center, updated trustees on their MHB funded Co-Occurring Substance Abuse Program. She said that the service is filling a big gap considering the high percentage of persons with both mental illness and addictions. She distributed a brochure.
2. **Announcements** - Ruby Jones announced funeral plans for Rev. Robert Buckner's brother.

Don Cuvo announced that MHB has been awarded a new federal grant from the Office for Refugee Resettlement. Lisa Chrisco, MHB's Federal Grants Manager, explained that the 2 year grant would provide a range of services for victims of torture.

3. **Monthly Grants Report** - Randy Breese presented the monthly grants reports. Randy noted that the budget information had been corrected for all but one of the federal projects, and that it was anticipated that this would be corrected prior to the next meeting. Randy noted that all expenditures were usual and customary and that progress was right on track through the end of September.

4. **Consulting Agreement to Provide Accounting Services** - Mary Calzaretta, MHB Secretary/Treasurer, explained that MHB issued a Request for Qualifications for Financial and Accounting Services. The Executive Committee interviewed three firms and selected Anders, Minkler & Diehl, LLP. She introduced Carl Toler and Dennis Purkis who will be AMD's representatives on the MHB engagement. Each provided background on their experiences. The trustees approved a resolution to engage AMD as MHB's financial/accounting consultant and authorized the President and Executive Director to enter into a consulting agreement.

5. **Assignment of Contract from DART to Bridgeway Counseling Services** - The DMH outpatient and residential substance abuse treatment services provided by DART has been assigned to Bridgeway Counseling Services as a separate contract. DART has been a partner in a MHB federal grant to provide pretreatment and treatment services for persons at risk of HIV/AIDS. Lisa introduced a representative of Bridgeway who answered questions about the agency. Trustees approved a resolution to assign the contract to Bridgeway Counseling Services.

6. **Feedback from The Rensselaerville Institute Consultant** - Jim Moore, consultant, provided trustees with a report which encompassed feedback from both trustees and agencies which applied for grants of which he had reviewed. Generally speaking, all felt that the application process was good, although, a number of them felt that the 2 day required training was too long.