

City of St. Louis
Mental Health Board
of Trustees

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*** * * MEETING MINUTES * * ***

Minutes of the May 20, 2004, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.
Mary Calzaretta
Clement Cann, Jr.
Marguerite E. Grandelious
Mary Haberberger
Ruby Jones
William L. Kincaid, M.D.
Melvin A. Tann

Don Cuvo, Executive Director

The meeting was chaired by President Dr. William Kincaid.

1. **Community Comments** - Jeanne Bowman, with DBSA and the St. Louis Empowerment Center, spoke about the importance of a consumer-run drop in center. She thanked the trustees for prior support.

Dr. William Kincaid referenced the Notice of Public Comment included in the mailing and, also, sent to RFP applicants. He specifically asked if anyone wanted to address the trustees regarding the applications selected for funding. No one responded.

2. **Minutes** - Dr. Kincaid noted that the minutes overlooked the Executive Session and requested that the minutes be amended. The Minutes were approved as amended.
3. **Monthly Grants Report** - Randy Breese reported that the approval of new grants would be in lieu of the normal monthly grant report. Randy informed trustees that the Mental Health Association of Greater St. Louis had agreed to extend the contract for the Empowerment Center through December 31, 2004.

Randy, also, reported that he had attended the May, Joint Committee Meeting, and that MHB would recommend that the center remain on the current contract amount and reporting expectations through July 31, 2004, and that they would transition to the new contract amount and reporting expectations beginning August 1, 2004. Staff will begin working with the parties to plan for an orderly transition starting in July.

4. **Resolution To Appropriate Funds for Grants** - Don Cuvo said that the Resolution approved at the May meeting is no longer up to date because, subsequent to that action, the trustees created a new Initiative and reserved funds to fulfill its purposes. This new initiative, Consumer Run Drop In Center, is needed to protect funds for this purpose, since no eligible proposals were received by the RFP deadline. The trustees directed staff to work with DBSA and the St. Louis Empowerment Center to secure a new fiscal agent and location. Trustees approved the new Resolution to Appropriate Funds.
5. **Resolution To Approve Funding for Grants** - Don Cuvo and Dr. Kincaid thanked trustees and staff for all their hard work in preparing and reviewing proposals, including meeting with representatives of agencies. He said that selecting those to be funded was a hard decision, given the limited funds available. He said the \$5,670,285 in requests received was over 4 times the amount available. He also heartily thanked Michael Couty, DMH Director for Substance Abuse Services, who made \$500,000 available in matching grants for substance abuse treatment and prevention. He also acknowledged Barbara Keehn and Carlton Martin, who represented DMH at the committee meetings. All trustees filled out Disclosure of Conflict of Interest Statements. No trustee reported conflicts. Trustees approved a motion approving grants for the following organizations: Big Brothers & Big Sisters, BJC Behavioral Health, Discovering Options, Family Resource Center, Hopewell Center, International Institute, Living Word Apostolic Church, Places for People, Preferred Family Healthcare, Queen of Peace Center and St. Patrick Center.
6. **Resolution Authorizing Minor Contractual Amendments** - Trustees approved a resolution permitting the President and Executive Director to make minor amendments to executed contracts by means of a contract amendment. This is sometimes necessary to correct calculation errors, to revise the conditions of payment or to waive certain insurance requirements. In no case are they permitted to change the total amount of compensation or the scope of services agreed to. Don said that trustees previously had approved this resolution. Trustees approved the Resolution Authorizing Minor Contractual Revisions.