

City of St. Louis
Mental Health Board
of Trustees

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* * * MEETING MINUTES * * *

Minutes of the June 18, 2003, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.

Clement Cann, Jr.

Flint W. Fowler, Ph.D.

Marguerite Grandelious

Mary Haberberger

William L. Kincaid, M.D.

Deborah M. Simmons Wilson

Don Cuvo, Executive Director

The meeting was chaired by President Dr. William Kincaid.

1. **Community Comments** - Franco Gurskis and Dan Segal, St. Louis Empowerment Center, updated trustees on the activities at the center. They distributed a calendar of events and spoke specifically about an upcoming barbecue and car wash. The St. Louis Empowerment Center is a drop in center which provides self/mutual help services and access to resources.

Tom Schwitzer, Harris House Executive Director, updated trustees on the quality improvement activities which have taken place at Harris House. They have attracted new staff which has led to refinements in their programs. Harris House is the only long term substance abuse facility in St. Louis.

Announcements - Don Cuvo introduced new trustee Clement Cann. Mr. Cann is a Harvard graduate, currently in charge of cable programming for the St. Louis Public Schools cable station. He provided additional background on his experiences in treatment and the leadership he currently provides in AA.

2. **Minutes** - The Minutes of the May meeting were approved as mailed.

3. **Financial Report** - Don Cuvo reviewed the May Financial Report. He reported that grant pay-outs are at the 98% level, which is right on target considering that there are two months left in the fiscal year. Total expenses were close to 93%. Don said that the Federal Center for Substance Abuse Treatment (CSAT) announced that, due to budget constraints, they have discontinued issuing Requests for Applications for the category which MHB is most likely to apply. He expressed disappointment, since additional federal awards is a strategic goal.
4. **Monthly Grants Report** - Randy Breese presented the monthly grant reports. Randy noted that all transactions were usual and customary. Randy pointed out that all grants were at 80 to 90% expended which is to be expected at the end of May. Randy reported that one item was, however, noteworthy. Randy pointed out that the University of Missouri - St. Louis' contract under the Federal Homeless MI Project showed as being at 110% of budget for the current fiscal year. Randy reported that this is due to the fact that 25% of this contract was budgeted in FY'2004 because of the federal fiscal year. Randy reported that the entire amount would likely be expended by the end of July. Randy also noted that the revenue from this grant would also be correspondingly higher for the current year, because it is a reimbursement grant. Similarly on the Multi-Cultural Training Grant, the CIC Planning Group's evaluation contract showed 100% expenditure, but it also is on a federal fiscal year and is a total of \$5000 for the entire period.
5. **Budget** - John Bagwell, Acting Comptroller, reviewed the proposed FY'04 MHB Budget. After several questions were answered, the trustees approved the Budget Resolution.
6. **Change in Status of Department of Public Safety Grant** - Don said that MHB is the recipient of two Department of Public Safety grants which are contracted to Urban Behavioral Healthcare. Due to a series of circumstances, UBH has given notice to cancel the contract. Don asked the trustees to approve a resolution permitting MHB to operate the programs through Independent Contractor Agreements until the grant expires at the end of September. The resolution was approved.
7. **Resolution to Provide Continuation Funding for Juvenile Justice Initiative Services** Trustees approved continuation funding for the MHB sponsored Juvenile Justice Initiative, which offers a specialized set of services to juvenile offenders in the St. Louis City Family Court-Juvenile Division. This Initiative has involved many agencies who are expected to coordinate with each other and the Court.
8. **Resolution to Provide Continuation Funding for School-Based Mental Health Services** - Don said that federal funds for the Safe Schools Healthy Students initiative have nearly run out. He requested the trustees approve an amendment to the contracts of Family Support Network and Provident Counseling to fund one additional month of services, so that mental health services would be available during Summer School. Trustees approved the amendment.

9. **Resolution to Provide Partial Support for the *Children of Metropolitan St. Louis* Report** - Don said that MHB had supported certain costs related to the printing of this report for the past two issues. He requested that we do so once again. After questions and answers, trustees approved the Resolution.